



CUIKEN PRIMARY SCHOOL PARENT COUNCIL

**Minutes of Meeting on
Wednesday 23 March 2016 at
7.15 p.m. at Cuiken school**

Present

Petya Furnadzhieva (Parent)
Kimberley Hughes (Depute Head)
Alex Hutchison (Teacher)
Hilary Larkins (Parent, Chair)
Judith Lee (Parent)
Karen O'Hanlan (Parent)
Rowena Robbie (Parent)
Joanna Taylor (Head Teacher)
Alan Watt (Parent)
David Watters (Parent, Vice Chair)
Lynsey Weir (Minutes Clerk)

Apologies

Adam Montgomery (Cllr)
Toni Black (Parent)
Karen Hancock (Principal Teacher)

ACTION

1.0 WELCOME AND APOLOGIES.

Hilary Larkins opened the meeting by welcoming all. Apologies were noted as above. Hilary advised there are two further meetings scheduled – 11 May and 22 June. Hilary advised that she will be stepping down as Chair after 2 ½ years at the end of this school year. Joanna Taylor passed thanks to Hilary for her support.

2.0 APPROVAL OF PREVIOUS MINUTES.

Minutes 3 February 2016

- 1) Lex Waters to update regarding Slack App.
- 2) Joanna Taylor advised that the 'Love Your School' event will be held on Friday 17 June. Hilary Larkins to pass the proposed school ground ideas to Joanna Taylor. Karen Hancock to organise home baking with the Provision for this date to raise funds for horse riding.
- 3) Joanna Taylor advised that the Easter Bunny Drive ran well and was enjoyed by all ages. Thank you to the Fundraisers for organising.

Lex Waters

**Hilary Larkins
Karen Hancock**

3.0 FUNDRAISERS REPORT.

- 1) Petya Furnadzhieva advised that 92 tickets were sold for the Easter Bunny Drive and a profit of £159.25 was raised.
- 2) Judith Lee to create posters to advertise the Talent Show.
- 3) Lex Waters has advised that she wishes to stand down as Fundraising Chair at the end of this school year. Joanna Taylor passed thanks to Lex. Volunteers will be invited for the role.
- 4) As always the fundraisers would welcome any more volunteers for meetings or helping at events.
- 5) Joanna Taylor advised that more iPads have been purchased for

Judith Lee

class use from the funding received from the Parent Council. Many thanks for assistance.

4.0 HEAD TEACHER REPORT.

1) Staffing:

- Karen Halliday has taken up a full time admin post based in Dalkeith.
- The new model of Nursery staffing structure (August 2016) was shared.

2) – P5 enjoying skiing and doing really well.

- Various sporting events have taken place – rugby, cricket, netball, football. Netball club still being run by parent volunteer.
- Bikeability will take place in May. Kimberley Hughes and Sue Burns have taken training for this course to assist with the parent volunteers. Kimberley Hughes to communicate with P6 parents regarding the drop off of bikes for the Dr Bike event.
- P6 enjoyed an event to the Zoo to learn about Life Cycles.
- P3 had a trip to Tesco to learn about Fair Trade.
- The Nursery have been taking group visits to Edinburgh Castle.
- P7 transition events are now well underway.
- Class Assemblies have taken place and have been well attended and appreciated by families.
- Seasons For Growth Programme has just finished and has been supportive for the group of pupils involved.
- Litter picking within the school grounds and Bellmans area.
- Parent Consultations were well attended.
- The Book Fair was well supported which has resulted in a huge amount of money for the school to spend on books.
- The school Choir will be singing at Broomhill Day Centre tomorrow.
- A new P3 pupil has joined the Provision.
- Joanna Taylor shared a copy of our ‘Visible Learning Journey’, read at your leisure and feedback any queries or comments.

**Kimberley
Hughes**

5.0 FINANCIAL REPORT.

- 1) The Easter Bunny Drive raised £159.25.
- 2) Petya Furnadzhieva and Amanda Crawshaw to meet and handover the Treasurer role.

**Amanda
Crawshaw /
Petya
Furnadzhieva**

6.0 THE CONSTITUTION.

- 1) Hilary Larkins provided copies of the Constitution and advised that point 13 has been amended to include several points which we have been supporting with funding over the years:
 - Payment of P1 School bags (amount of circa £300).
 - Payment towards cost of Coaches for the School Christmas Panto (amount of circa £800).
 - Horse Riding for the Provision (amount of circa £270) with the proviso that if funding can be obtained for this elsewhere, the funds can then be used by the school in other areas.

7.0 PARKING.

<p>1) Rowena Robbie raised the issue of parking around the school and being considerate to residents. Joanna Taylor to highlight once again the Park Smart campaign within the school newsletter. Joanna Taylor to email Gillian Bathgate for an update on the bollards and road signs.</p>	<p>Joanna Taylor</p> <p>Joanna Taylor</p>
<p>8.0 WATER BOTTLES.</p> <p>1) Hilary Larkins advised that the school office has been in touch regarding purchasing a stock of water bottles which will be sold on to pupils for a slight profit. All agreed to assist funding this. Petya Furnadzhieva to action the cheque.</p>	<p>Petya Furnadzhieva</p>
<p>9.0 PARENT COUNCIL MEMBERSHIP.</p> <p>1) David Watters raised the issue of attracting new members to keep the Parent Council going. Various methods were discussed – marketing, start of term event for new parents, word of mouth. It was agreed to carry forward the idea of a start of term BBQ for all new parents perhaps on a Friday afternoon. Judith Lee to discuss with the Fundraisers group. Petya Furnadzhieva to ask Isabelle if she could assist with some craft ideas for the children.</p>	<p>Judith Lee / Petya Furnadzhieva</p>
<p>10.0 HOPSCOTCH THEATRE.</p> <p>1) Petya Furnadzhieva asked if the Hopscotch Theatre company could be contacted to visit the school to deliver a production on a specific theme i.e. Healthy Eating, Social Media to the pupils in a less formal way. Joanna Taylor advised that they are quite expensive to hire but will find out the cost and we can discuss further.</p>	<p>Joanna Taylor</p>
<p>11.0 ANY OTHER BUSINESS.</p> <p>1) Judith Lee advised of her experience from work of Computer Coding and is willing to volunteer with running a club for pupils to learn about this. Judith Lee and Joanna Taylor to discuss further with a potential to starting after the summer</p> <p>2) Hilary Larkins highlighted a Parent Council Workshop event on 25 April if anyone wishes to attend.</p>	<p>Judith Lee / Joanna Taylor</p>
<p>DATE OF NEXT MEETING.</p> <p>1) The next meeting will be on Wednesday 11 May 2016, at 1900hrs.</p>	